

# **Travel & Expense Account Summary**

Employee Name J STURLA  
Expense Dates 06/15/10-06/16/10  
Report Name CSDA Leadership Institute

Request Total \$ 297.78  
Direct Charge Total - 0.00  
Travel Advances - 0.00  
Net Due Employee = 297.78

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	CSDA Leadership	297.78

NOTE: (d)=Direct Charge

DATE	Tue Jun 15	Wed Jun 16								TOTAL
Mileage, Personal Auto	65.50	59.00								124.50
Lodging	133.28									133.28
Dinner	18.00									18.00
Incidentals	6.00									6.00
Breakfast		6.00								6.00
Lunch		10.00								10.00
TOTALS \$	222.78	75.00								297.78